

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 7:03 p.m., on Wednesday, August 1, 2007, in the Administration Building, Room 626, Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534-3197, by Pam Keith, Governing Board President.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Keith, Trustee Ubalde led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Pam Keith, President
James M. Claffey
Denis Honeychurch, J.D.
Stephen Murphy, J.D.
A. C. "Tony" Ubalde, Jr., Rel.D.
A. Marie Young
Lillian Nelson, Student Trustee
Gerald F. Fisher, Interim Secretary

Members Absent:

Phil McCaffrey, Vice President

Others Present:

Mazie Brewington, Vice President of Administrative & Business Services
Richard Christensen, Ed.D., Director, Human Resources
Lisa Waits, Ed.D., Interim Vice President of Student Services
Pat Cordry, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Claffey and seconded by Trustee Ubalde for approval of the agenda as amended. The motion passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Monica Brown called the Board's attention to two items: (1) completion of her second economics class with Lee Prescott and (2) broken glass remaining in a campus parking lot since the last Board meeting. Ms. Brown questioned the frequency for sweeping the parking lots and alerted the Board that sweeping needs to occur again in the parking lot near the new Student Services Building where the broken glass is located.

Board President Keith also stated that she attended the "Field of Dreams" presentation on Thursday, July 26, at which time she encountered a member of the Board of Supervisors who complained about poor signage on campus. Another woman who was trying to pay a bill at the College approached Board President Keith and the Supervisor about needing correct change for the parking machines in the parking lots since the parking machines do not accept dollar bills or credit cards.

IS/P Fisher stated that efforts are being made to address signage and update parking machines as new buildings and new maps are done. Triangular signs on the light posts mark the parking lot numbers. New parking machines are on order and installation of the new machines is planned for August 12. IS/P Fisher stated that the signage issue is being addressed through a comprehensive approach for the campus. Board President Keith stated that another suggestion made to her was that it would be helpful to visitors if maps of the College could be located just inside of the parking lots. Trustee Claffey expressed concern about existing signs on the perimeter road located between the cosmetology parking lot and the swimming pool being somewhat offensive. Trustee Murphy questioned the current practice of naming buildings with numbers and suggested that this might be something to reconsider in the future. Trustee Honeychurch indicated that naming buildings is very expensive. IS/P Fisher stated that the Campus Enrichment Plan suggests a number of options for campus-wide signage. At this time, more specific planning is needed as well as funding for signage. IS/P Fisher stated that the large numbers on the buildings are necessary for the fire department and emergency vehicles to quickly identify buildings. IS/P Fisher assured the Board that all of the comments have been duly noted for the development of a comprehensive plan which will be brought back to the Board at a future meeting.

6. REPORTS

(a) Superintendent

Interim Superintendent/President Gerry Fisher reported that:

- The 2007/08 instructional calendar is now available. Copies of the Instructional Calendar which reflects the current Measure G theme of being "Under Construction" were provided to the Board with the written Superintendent's Report.
- On Wednesday, July 25, IS/P Fisher attended the Solano Economic Development Corporation (EDC) Member Breakfast at the Hilton Garden Inn. The theme was the annual real estate roundup. Industry experts discussed Solano County's current business climate

and provided insight into the future on real estate development within Solano County. Key points: (1) the cost of developing new buildings has increased 50 percent from 2004 to 2007; and (2) land for business development is becoming limited within Solano County. An international expert spoke on real estate and the global impact of BRIC (Brazil, Russia, India and China) in driving costs up for construction in the United States.

- The Citizens' Bond Oversight Committee (CBOC) meeting regularly scheduled for Monday, August 6, 2007 has been cancelled and rescheduled to Monday, August 27, 2007, 5:30 p.m., at the new Vallejo Center. There are currently four vacancies on the CBOC to be appointed by the SCCD Governing Board in the following areas: (1) Vallejo-civic/professional organization; (2) Vallejo-senior citizens; (3) Benicia-business organization; and (4) Fairfield-support/Booster Club. It is anticipated that names to be recommended to the Board for these positions will be brought to the Board at the August 15 meeting.
- On August 31, 2007, a planning grant meeting for alternative energy/alternative fuels will be held from 10 a.m. to 2 p.m. at the CSU East Bay campus in Hayward for the purpose of developing the application for a National Science Foundation (NSF) planning grant for a consortium of community colleges. The meeting will focus on the formation of career pathway programs in the field of alternative energy/alternative fuels. IS/P Fisher will attend the meeting along with the Vice President of Academic Affairs and the Dean of Career Technical Education to learn more about the grant and the consortium.
- UC Davis received a grant to establish a school of nursing. Specifically, the Gordon and Betty Moore Foundation has provided \$100 million in founding support to establish the Betty Irene Moore School of Nursing at the University of California, Davis.

UPDATES

- At the last meeting, IS/P Fisher reported that the Bay Valley Conference Athletic Program Review Committee conducted a one-day visit at our campus to assess our Athletic Program. A copy of the report was provided to each Board member for review. Dr. Bob Myers, Dean of Physical Education and Athletics, will present an informational item to the Governing Board at the September 5th Board meeting.
- In response to Vice President McCaffrey's request at the last meeting, copies of the VTEA application were provided to each Board member. IS/P Fisher specifically called the Board's attention to the third page of the document which is the distribution by program for a total of \$277,626 allocated to Solano Community College for 2007/08.
- A copy of the current recruitment status of vacant positions was provided to each Board member. Currently, only one faculty position in Nursing remains to be filled. All faculty have been hired for the beginning of the Fall Term and all will be ready by the start of classes on August 20.

- **Bond Update**

Lester Young, Kitchell CEM, Program Manager, reported that:

- Furniture and staff were moved from the Swing Space in Building 1800B back to Building 800 last week and some construction is yet to be done. Classrooms for the most part are done and will be completed by the beginning of school.
- Building 900, the Faculty Office Building, is substantially complete as all new furniture has been installed and staff are expected to occupy the building on Monday, August 6. A few items are still under construction but they should be done within the next week or two.
- A number of projects are in the Division of the State Architect (DSA) now. Two projects have been signed off: Building 1400 – the Student Center and Building 1800A - Vocational Education Building where staff have been moved out of Building 1800A into Building 1800B (Swing Space). After Buildings 1700A (gymnasium) and Building 1700B (Adapted PE Building) are signed off next week, all projects currently in DSA will be approved and ready to begin the bid process.
- Trustee Honeychurch asked about air conditioning in the Faculty Office Building. Mr. Young stated that the air conditioning is expected to be operational by the end of the week. Frank Kitchen stated that the air conditioning for the FOB was finished today and that the water had to be sterilized and fill the water loop enough to circulate through the entire campus.
- A power shut down is planned for Building 400 on August 11 to install major power for the building which is a major milestone in the building's completion. The building is still on schedule for opening in the late fall.
- Regarding the Vacaville Center, construction documents are 50 percent complete and it is hoped that the documents can be submitted to the DSA in September.
- The Vallejo Center is nearing completion and it is expected that the building will be ready for the Grand Opening on September 15.

In response to Trustee Murphy's request for a timeline for the Vacaville Center, Mr. Young indicated he would continue to provide more schedule updates at future Board meetings. In response to Trustee Ubalde's question about landscaping at the Grand Opening, Mr. Young indicated that work is being done on the landscaping and the sprinkler system is being installed. In addition, Frank Kitchen informed the Board that landscaping at the Vallejo Center should be finished by September 4. For the most part, all irrigation systems have been installed and tested. Now, the soil is being prepared and sod will be installed around the major portion of the building. The outlying area will be natural grass and will not be mowed.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent/President

- (a) Minutes for the Meeting of July 18, 2007

Human Resources

- (b) Employment – 2007-08; Gratuitous Service

Administrative and Business Services

- (c) Warrant List
- (d) Construction Change Order No. 8 Approval for W.A. Thomas Co., Inc.—Bid No. 06-005
- (e) Construction Change Order No. 10 Approval for Ralph Larsen and Son, Inc. – Bid No. 06-002
- (f) Construction Change Order No. 12 Approval for J.W. & Sons, Inc. – Bid No. 06-004
- (g) Construction Change Order No. 13 Approval for J.W. & Sons, Inc. – Bid No. 06-004

Board President Keith announced the following revision to the Consent Agenda: Under the Consent Agenda, item 7. (b), Employment – 2007/08, “Regular Assignment,” page 1, delete the employment of the Director, Children’s Programs, Administrative Leadership Group, name to be announced and effective date to be determined.

Moved by Trustee Ubalde and seconded by Trustee Claffey for approval of the Consent Agenda with the above specified deletion. The motion passed unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Academic Affairs

(a) Approval of 2007-08 College Catalog

Gerald F. Fisher, Interim Superintendent/President, presented this item to the Board requesting approval of the official 2007-2008 College Catalog, as required by Board Policy 6420.

Moved by Trustee Young and seconded by Trustee Murphy for approval of the 2007-2008 College Catalog. The motion passed unanimously.

10. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Progress Report on Vallejo Center Grand Opening

Gerald F. Fisher, Interim Superintendent/President, gave a progress report on the work of the Vallejo Center Grand Opening Committee which also includes a subcommittee of the Board consisting of Board President Keith, Trustee Ubalde and Trustee Young. IS/P Fisher shared copies of the following documents in preparation for the Grand Opening with Board members: the invitation, RSVP card, VIP invitation list of about 414 persons, a one-page flyer to be sent to business organizations and a copy of the building plaque. IS/P Fisher asked Board members to review the invitation list and contact the President's Office with any additional names of people to be invited. Publicity ads in the newspaper will take the look of the one-page flyer. Invitations will also be sent to approximately 800 faculty and staff through inner campus mail and without RSVP cards to be cost effective.

The Grand Opening is fast approaching with 45 days to go until September 15. IS/P Fisher informed the Board that another piece is being prepared referred to as the Vallejo Center Highlights which will be available on the day of the Grand Opening as an informational piece for visitors to the Grand Opening. The program is also in the process of being completed. The program and Vallejo Center Highlights will be provided to the Board members at the August 15 meeting. IS/P Fisher called the Board's attention to a final copy of the plaque that will be affixed to the building honoring the Board's resolution to name the Vallejo Center for former Trustee Bill Thurston. The plaque will be in brushed aluminum and stainless steel which will complement signage at the street and signs for rooms inside the building. The Committee will meet on Tuesday, August 7, at which time Grand Opening documents will be finalized.

Trustee Young commended the staff for doing an outstanding job, second to none, on the invitation. Trustee Young commented on the clarity of the flyer. IS/P Fisher explained that the copies of the flyer are in draft form and printed from a PDF file. The final product will be professionally printed on heavier, quality paper.

Board President Keith commended Dr. Lisa Waits, Leslie Rota and the work of many staff who have worked on the Grand Opening project.

Board President Keith requested that copies of the Grand Opening flyer be provided for Board members at the August 15 meeting to give Board members time from August 15 to September 15 to distribute flyers in the community. The following trustees requested a specific number of

copies: Board President Keith (300), Trustee Young (300) and Trustee Ubalde (200). Trustee Young also requested to have the flyer electronically.

11. ANNOUNCEMENTS

There were no announcements.

12. ITEMS FROM THE BOARD

Trustee Ubalde announced that he attended the following College and community events: (1) Vallejo Center meeting with Board President Keith and Trustee Young; (2) “Field of Dreams;” and (3) the “Pow Wow” in Vallejo. Trustee Ubalde commended staff for their support and work on preparations for the Grand Opening. Trustee Ubalde expressed appreciation to the young man who guided the horticulture tour during the “Field of Dreams” event. Trustee Ubalde stated that he is always a little bit squeamish when he sees the Napa Valley College sign that students can get their B.A. degree through Napa Valley College and expressed his hope that Solano College can respond to this as soon as possible. IS/P Fisher assured Trustee Ubalde that he shared this concern and this is one of the very first things IS/P Fisher will assign to the new Interim Vice President of Academic Affairs, Kathy Rosengren, when she assumes the position on Monday, August 6.

Dr. Ubalde also spoke about a movement that is taking place in the Philippines entitled, “Gawag Kalinga,” which is a group of people who are trying to respond to the poor. He stated that the students are Filipino-American born and want to be connected to their native roots in the Philippines. Trustee Ubalde stated that the founder of the group spoke in Vallejo recently and challenged attendees as to whether there is some way to help. IS/P Fisher indicated that he would look into the matter further before deciding whether it is a project in which SCC could become involved.

Trustee Young announced that she attended the following Solano College and community events: July 24 – Grand Opening Committee meeting and a tour of Building 900 at which time new furniture was being installed in offices; July 26 – Ground Breaking Ceremony in the Rose Garden during the “Field of Dreams” and the Solano County Black Chamber of Commerce Business Network Mixer at the Vallejo Garbage Company; and July 28 – Vallejo Inter-Tribal Council – 12th Annual “Pow Wow” at the Vallejo Waterfront. Trustee Young also mentioned emailing the Vallejo Center Grand Opening flyer to businesses and asking business people to post the flyer.

Board President Keith recessed the regular meeting at 7:45 p.m.

13. CLOSED SESSION

- (a) Conference with Labor Negotiator

Agency Negotiator: Richard Christensen, Ed.D.
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

- (b) Public Employee Discipline/Dismissal/Release
(No additional informal required.)
- (c) Public Employment
Title: Superintendent/President

Board President Keith called the Closed Session to order at 7:57 p.m. and adjourned the Closed Session at 8:57 p.m.

14. RECONVENE REGULAR MEETING

Board President Keith reconvened the regular meeting at 8:58 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Keith reported that the Board met in Closed Session and discussed negotiations with the Board's Labor Negotiator, discussed Public Employee Discipline/Dismissal/Release and Public Employment Title: Superintendent/President and stated that no action was taken on any of the Closed Session items.

16. ADJOURNMENT

There being no further business, Board President Keith adjourned the meeting at 8:59 p.m.

GFF:pc

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APPROVED

PAM KEITH
PRESIDENT

GERALD F. FISHER
INTERIM SECRETARY